

**Josephine-Louise Public Library**  
**Board Minutes**  
**Wednesday, March 4, 2020**

Vouchers signed and meeting called to order at 7:45 p.m

Present: Rev. Ani Kunga, Edan Holmes, Laura McNamee and Jason Trafton

Absent: Brittany Bonesteel & Charlie Frank

**Approval February Minutes\***

Edan Holmes made a motion to accept the February minutes and second by Rev. Ani as published. All in favor. The minutes were approved.

**Correspondence-** The library received donations in February from the Orondorff Family and Brenda Adams.

**Director's Report-** A copy of the Directors report was submitted which included the Walden Women's Club dinner honoring the library on February 24, with a potluck dinner at the Reformed Church. The NYS Assembly and NYS Assemblyman Brian Miller honored the library. Town Supervisor Brian Maher also sent a certificate honoring the library. Ginny is working on the tentative proposed budget for the new fiscal year and it should be finalized next month and presented to the board.

**Committee Reports / Updates**

- Finance: Rev. Ani Kunga, Jason Trafton
- Public Relations & Advocacy: Charlie Frank, Brittany Bonesteel and Laura McNamee
- Planning & Facilities: Charlie Frank, Edan Holmes, Brittany Bonesteel, and Laura McNamee

**Old Business**

- 2020 Census Complete Count Committee for Village of Walden-The Census Committee met on January 27, 2020. Notes were distributed from the meeting. Walden Savings Bank will present a workshop on Frauds, Schemes and Scams on March 30 and will include information on the Census. State funding has not been released for printing costs It is still an obstacle and the committee is waiting to hear if funds will be available. April 1, is Census Day. The end of July is the deadline to complete the Census.
- Trustee position\* The position needs to be filled and a decision should be made soon.
- Schedule Town of Montgomery Board meeting attendance

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**New Business**

- Annual State Report- All corrections were made and the report will be forwarded to New York State. Overall non-fiction circulation increased and attendance was up. The board voted to approve the Annual State Report. Motion was made by Rev. Ani and a second by Laura McNamee. All in favor.
- Budget 2020-2021 discussion-Ginny is working on the budget with the Village Treasurer. Further discussion will take place at next month's meeting on April 1.

**Executive Session\***

8:22 -8:32p.m. Jason Trafton made a motion to enter into the Executive Session to discuss Banking and Accounting matters. Seconded by Edan Holmes. All in favor.

**New Business Con't**

- Auditors Report\*-Based on the findings and recommendations of the audit, The Josephine Louise Public Library Board will transfer all funds from Walden Savings Bank for the purpose of closing out and moving funds to a commercial banking institution. The Board will examine the investment options offered at KeyBank. A motion was made by Jason Trafton and second by Edan Holmes. All in favor.

**“For the good of the order”/Comments**

**Adjournment\***

The meeting was adjourned at 8:55 p.m. with a motion by Edan Holmes and a second by Jason Trafton.

*April 1, 2020*  
**Next Board meeting: ~~March 4, 2020~~, 7:15 p.m.**

**\*motion items**